

Jay G. Foy, Mayor
Lawrence Gordon, Vice Mayor
Jo Plyler, Council Member
Mark C. Uptegraph, Council Member
John Fenn Foster, Town Attorney
Janice C. Rutan, Town Administrator



TOWN OF HAVERHILL
Regular Town Council Meeting
Thursday, February 11, 2016
Town Hall – 4585 Charlotte Street
AGENDA

- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. COMMENTS FROM THE PUBLIC**
- V. APPROVAL OF AGENDA**
- VI. APPROVAL OF THE CONSENT AGENDA**
 - a. Approval of the minutes of the January 28, 2016 Regular Meeting and February 2, 2016 workshop minutes.**
- VII. COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S DEPT.**
- VIII. PRESENTATIONS AND PROCLAMATIONS**
 - a. Presentation of Dorothy Jacks, CFE, Palm Beach County Property Appraiser re: Update on Property Values and Assessments**
 - b. Proclamation in memory of Council Member Jerry Beavers**
- IX. PUBLIC HEARINGS AND SECOND READINGS**
- X. FIRST READINGS AND REGULAR AGENDA**
 - a. Review and authorization of proposed drainage improvement project for Pineway and Palmetto Drives and consider proposed costs as per piggyback with Wynn & Sons.**
 - b. Review, confirm and ratify terms of Agreement between the Town of Haverhill and Crowne Castle re: AT&T Communication Tower**
- XI. REPORTS**
 - Town Attorney**
 - Mayor**
 - Administrator's Report**
 - Committee/Delegate Report**
 - Treasurer's Report (included in packet)**
- XII. UNFINISHED BUSINESS**
- XIII. NEW BUSINESS**
- XIV. ADJOURNMENT**

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

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**TOWN OF HAVERHILL
Regular Town Council Meeting
Thursday, February 11, 2016
OFFICIAL MINUTES**

Pursuant to the foregoing notice, a regular meeting of the Haverhill Town Council was held on Thursday, February 11, 2016 at the Town Hall, 4585 Charlotte Street, Haverhill. Those present were Jay G. Foy, Mayor; Lawrence Gordon, Vice Mayor and Jo Plyler, Council Member, Remar Harvin Council Member and Mark Uptegraph, Council Member. Also present were Town Attorney John Foster, Town Administrator Janice C. Rutan and Director of Public Services, Joseph Roche.

CALL TO ORDER

Mayor Foy called the meeting to order at 7:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Foy offered the Invocation. Mayor Foy then led the Pledge of Allegiance.

ROLL CALL

The Town Administrator recorded all members were present.

COMMENTS FROM THE PUBLIC

Miguel Garcia, 1028 Park Lane. Mr. Garcia addressed the Town Council expressing his concern over the drainage issues on Park Lane and the potential for the infestation of mosquitos due to the standing water. He also complained about overgrown vegetation at the corners of Park Lane and Belvedere Road. Director of Public Service Joseph Roach said he would look into the vegetation issue.

Joanne Stanley, Republic Services. Joanne Stanley of Republic Services addressed the Town Council. She told the Council how she was looking forward to bidding on the Solid Waste and Recycling Contract when it is let out to bid.

APPROVAL OF AGENDA

The Town Administrator explained that the Proclamation for Jerry Beavers would need to be postponed until the next meeting as his wife was feeling under the weather. **A motion was then made by Council Member Uptegraph, seconded by Vice Mayor Gordon and unanimously passed (5-0) to approve the agenda as amended.**

APPROVAL OF THE CONSENT AGENDA

Approval of the minutes January 28, 2016 Regular Meeting and February 2, 2016 workshop minutes.

A motion was then made by Council Member Plyler, seconded by Council Member Harvin and unanimously passed (5-0) to approve the Consent Agenda as presented.

COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S DEPT.

Deputy Sergeant Greg Meehan was present representing the Palm Beach Sheriff's Office. He reported on the statistics for the period January 21 through February 11, 2016. There had been two residential burglaries; one at 1048 Park Lane and one at the new construction at Emerald Cove. Council expressed appreciation to the PBSO for their continued support.

PRESENTATIONS AND PROCLAMATIONS

Presentation of Dorothy Jacks, CFE, Palm Beach County Property Appraiser re: Update on Property Values and Assessments

Dorothy Jacks, CFE, of the Palm Beach County Property Appraiser presented the Town Council with information on property tax valuations for the Town of Haverhill. She had prepared a power point presentation highlighting the market value of property as well as the assessed values of property in Town and how it all related to the taxable value. She noted that 67% of all residential properties have a homestead exemption. Ms. Jacks added that affordability will help to increase values of residential property and that Haverhill's small town feel is appealing in the Palm Beach County Market.

A question and answer period followed between the Town and Ms. Jacks. Town Council inquired as to how certain changes were handled such as a single family residence becoming a sober home, or place of worship, etc. She responded that they used internal controls, returned mail, electric and water department records.

Council thanked Ms. Jacks for attending the meeting and sharing her wealth of information.

~~Proclamation in memory of Council Member Jerry Beavers~~

PUBLIC HEARINGS AND SECOND READINGS

None.

FIRST READINGS AND REGULAR AGENDA

Review and authorization of proposed drainage improvement project for Pineway and Palmetto Drives and consider proposed costs as per piggyback with Wynn & Sons.

Todd McLeod, McLeod & McCarthy, Town Engineer was present at the meeting. He presented his recommendations for the scope of work to complete the culvert rehabilitation project for Palmetto Road and Pineway Drive.

Attorney Foster reported that his research revealed that the Town had obtained drainage easements for the areas being considered.

Director of Public Services Roche and Mr. McLeod then reported on a problem with the Woodland Avenue drainage that would need immediate attention. Discussion followed as to whether the cost for repairing Woodland Avenue should be included with the cost for Pineway and Palmetto.

Council agreed to keep the projects separate as the repairs to Woodland could be handled administratively while the costs for the Pineway and Palmetto project required Council approval for the cost and authorization to piggyback on an already existing contract.

With no further discussion, it was the general consensus of the Council to authorize the Town Engineer to obtain piggyback pricing for the Palmetto and Pineway project to present to Council at their February 25, 2016 meeting.

Review, confirm and ratify terms of Agreement between the Town of Haverhill and Crowne Castle re: AT&T Communication Tower

Attorney Foster explained that the contract that had been presented to Council in December did not contain the language exceptions that had been approved during

negotiations. As such, he was requesting Council to confirm and ratify terms of Agreement between the Town of Haverhill and Crowne Castle.

A motion was then made by Vice Mayor Gordon, seconded by Council Member Uptegraph and unanimously passed (5-0) to confirm and ratify terms of 3rd amendment to the Agreement between the Town of Haverhill and Crowne Castle and to further authorize the Mayor and Administrator to finalize the language and execute the Agreement on behalf of the Town of Haverhill.

REPORTS

Town Attorney

None.

Mayor

Mayor Foy reported on his attendance at the Palm Beach County League of Cities, District II & III luncheon that had been held the previous day. There had been discussion concerning the implementation of a possible 1 cent sales tax to be shared by the County, Palm Beach County School District, Municipalities and Cultural Council. Discussion followed as to the intent of the program that had originally been proposed by the County and the municipalities to request a ½ penny sales tax cover costs for infrastructure repair and maintenance that had fallen behind due to the downturn in the economy.

There was also talk of the Palm Beach County Fire & Rescue requesting their own 1 cent sales tax, which if approved by the voting public would increase the sales tax to 8 cents.

Discussion among Council followed as to the inclusion of the cultural council in the mix. The County Administrator, Verdenia Baker, was in negotiations with the School Board and Cultural Council to breakdown the percentages before she brings the proposal back to the County Commissioners for consideration.

Administrator's Report

The Town Administrator reported that she had hired Jean Wible as Administrative Assistant for the Town.

All congratulated the Town Administrator on the arrival of her grandson, Gavin, who was born at 3:15 p.m. earlier in the day.

Committee/Delegate Report

There had been a Special Events meeting held earlier in the day. Council Member Jo Plyler and Joseph Roche updated the Council on the Town picnic scheduled for April 2, 2016.

The car show would take place between 11:00 a.m. – 2:00 p.m. There would be a petting zoo, Bingo, the steam engines and staff was looking into getting a golf cart. Joe Roche would be in charge of the Bingo and Rodrick would be in charge of frying the fish.

Treasurer's Report

Included in packet.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

With no further business to come before the Town Council, the meeting adjourned at 8:20 p.m.

Approved: March 10, 2016



Janice C. Rutan, Town Administrator



Jay Foy, Mayor

